KEYPOINT
CREDIT UNION

Checking Account Switch Guide

All KeyPoint checking accounts offer access to 30,000 fee-free ATMs nationwide, free 24/7 access through Online Banking and mobile apps, free Bill Pay, and free Passport Rewards with your Visa® Debit Card for retail, travel, restaurant and entertainment discounts!

Three Easy Steps to Switch

Step 1   Open a checking account at KeyPoint Credit Union online or at any branch

Step 2   Change your direct deposit(s) to your new KeyPoint checking account

Step 3   Set up your bill payments and automatic transfers

Helpful Tips

■ Remember to transfer all of your automatic deposits to your new checking account:
  - Payroll
  - Social Security or other government payments
  - Pensions
  - Investment and Certificate dividends
  - Child support

■ KeyPoint's routing/transit number is 321180515 + your specific checking account number

■ Social Security Administration: www.ssa.gov/deposit/howtosign.htm or 1-800-772-1213

■ Log into Online Banking to set up free bill pay by adding your payees (refer to a recent statement or your old bill pay to ensure correct set up)

■ Transfer your automatic payments to your new checking account:
  - Loan payments
  - Utilities
  - Credit card payments
  - Internet service providers
  - Smartphone insurance
  - Payments through your debit card (using the Visa card number)

■ You can close your old checking account as soon as you have sufficient funds in your new KeyPoint account, and all checks, debit card transactions and scheduled bill payments have cleared your old checking account

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